

Marshfield Planning Commission Meeting Minutes

7:00 p.m. • Thursday, December 4, 2014 • Old School House Common

Planning Commission members present: Jon Groveman, Faeterri Silver, Bob Light, and Melissa Seifert. Member absent: Michael Schumacher. The meeting was opened at 7:05 pm.

1. **Review Agenda** - The Commission reviewed the agenda
2. **Approve Minutes** - The members approved the minutes from the November 20, 2014 meeting
3. **Zoning Administrator's Report**- None
4. **Development Review Board Report** - None
5. **Central Vermont Regional Planning Commission (CVRPC)** - None
6. **Central Vermont Economic Development Corporation (CVEDC)** - None
7. **Follow Up Items from Last Meeting**

A. Faeterri is drafting a letter regarding the Town's membership on the Regional Planning Commission. Once a letter is drafted, the Planning Commission will meet to discuss the issues with the Selectboard.

B. Faeterri will draft a narrative about why we conducted the recent Planning Commission survey, and look into getting Bill Doyle to publish the results of the survey in his regular article in the "World".

8. **Zoning Drafting** - Based on a review of the list referenced in item #9, Bob agreed to draft proposed changes to the provisions in the Zoning Bylaws that address: accessory apartments; home occupation; and Bob will look into what is necessary to obtain state approval for septic systems.
9. **Prioritize ZA's Issues List** - The Planning Commission reviewed a list of changes to the Zoning Bylaws prepared by Bob Light. It was an excellent list, which the Planning Commission will use as a guide for changes to the Zoning Bylaws.

10. Set Agenda for Next Meeting and Other Item

Jon agreed to get on the Selectboard agenda to discuss the Town's membership on the RPC.

Proposed Agenda for January 15, 2015:

1. Review Agenda.
2. ZA Report.
3. DRB Report.
4. RPC Report.
5. EDC Report.
6. Faeterri Report on draft letter to the RPC and effort to have the survey published in the "World."
7. Discuss putting together information table at Town Meeting.
8. Discuss next steps in pursuing Zoning Bylaw changes.

11. **Adjourn Meeting** - The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Jon Groveman

Final

Approved February 5, 2015